

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 11 JANUARY 2018

Present: Cllrs Davies, Hawkins, Osborne, Peachey and Sherwood

In Attendance: S Furniss, Clerk and one member of the public.

1	Apologies:
2	Declaration of Disclosure Pecuniary Interest None declared
3	Warwickshire County Council / Stratford District Council update Cllrs Seccombe and Brain sent apologies and, therefore, this item was not covered.
4	To Confirm Minutes It was resolved that the minutes of 21 December 2017 be agreed as a true record
5	Public Forum No matters were raised.
6	<p>Planning Matters</p> <p>APPLICATIONS – None Received</p> <p>DECISIONS</p> <ul style="list-style-type: none"> • 17/02182/FUL Proposed : The conversion of a barn into a single bed dwelling and proposed vehicular access from Featherbed Lane at Located And Land Adjacent Featherbed House, Featherbed Lane, Ilmington, CV36 4NE Granted • 17/103406/FUL Meadow Croft, Middle Street, Ilmington Granted • 17/03440/TREE: Frog Orchard, Frog Lane, Granted • 17/01200/LBC Proposed : Single storey extension to form enlarged kitchen; partial demolition of modern brick built single storey link block; raising of floor levels; internal alterations include removal of modern staircase and provision of replacement, some doorway alterations and new partitions; construction of new detached garage at Old Fox House, Foxcote Hill, Ilmington, CV36 4LD Comments due by: 9 June 2017 Granted <p>The above decisions were noted</p> <p>PENDING</p> <ul style="list-style-type: none"> • 17/ 00013/FUL Cathole Manor Farm Compton Scorpion Road Compton Scorpion CV36 4PJ • 17/00883/FUL Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017. • 17/01605/TREE Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017 • 17/02136/FUL Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF Comments due by: 1 Sept 2017. • DISC/00354/17 Proposed : Discharge of Condition 5 Materials of listed building consent 16/01786/LBC.
	<p>At : Stonecrop, Campden Hill, Ilmington, Shipston-on-Stour CV36 4JF Comments due by: 31 August 2017.</p> <p>Notification reference: • 17/02604/TEL28 Proposal : The removal of 3 existing UMTS antennas and replacement with 3 dual band antenna and installation of a SAMI cabinet in the existing cabin plus associated works at Warwick Police Transmitter Station, Ilmington, Notification only If you wish to make any comments regarding the above notification of works, please address you correspondence to the Applicant by 22 September 2017.</p>

7	<p>Finance</p> <p>a) Q3 Finance Report</p> <p>A number of queries were raised by Members and responded to satisfactorily;</p> <p>b) Authorisation of Payments</p> <p>It was resolved that the payments with amounts listed be authorised. It was clarified that the grant repayment to groundworks was in respect of the NDP and was now expired, a further grant (from Groundworks) in respect of the Neighbourhood Plan will be applied for.</p> <table border="1" data-bbox="261 427 1465 757"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101642</td> <td>Ilmington Community Shop</td> <td>Donation in respect of heat and light for meeting use</td> <td>£100</td> <td>Y</td> </tr> <tr> <td>101643</td> <td>Groundworks</td> <td>Repayment of Grant Underspend</td> <td>£1,805.05</td> <td>G</td> </tr> <tr> <td>101644</td> <td>Tippers</td> <td>Name Plates</td> <td>£481.80</td> <td>Y</td> </tr> <tr> <td>101645</td> <td>S Furniss</td> <td>Salary December 2017</td> <td>Tbc</td> <td>Y</td> </tr> <tr> <td>101645</td> <td>HMRC</td> <td>PAYE December 2017</td> <td>Tbc</td> <td>Y</td> </tr> <tr> <td>101646</td> <td>S Furniss</td> <td>Office Expenses December 2017</td> <td>£39.54</td> <td>Y</td> </tr> <tr> <td>101647</td> <td>Rialtas</td> <td>Accounting Software</td> <td>£139.20</td> <td>Y</td> </tr> </tbody> </table>	Chq No	Payee	In respect of	Amount	Budget	101642	Ilmington Community Shop	Donation in respect of heat and light for meeting use	£100	Y	101643	Groundworks	Repayment of Grant Underspend	£1,805.05	G	101644	Tippers	Name Plates	£481.80	Y	101645	S Furniss	Salary December 2017	Tbc	Y	101645	HMRC	PAYE December 2017	Tbc	Y	101646	S Furniss	Office Expenses December 2017	£39.54	Y	101647	Rialtas	Accounting Software	£139.20	Y
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8	<p>Council Reports</p>																																								
8a	<p>Sarah Furniss</p> <ol style="list-style-type: none"> Nameplates Have been delivered. Road Surface at Junction of Elm Close and Front Street – confirmation reported to WCC who have, in turn, informed Severn Trent. Precept – confirmation that Precept Request Form submitted in line with agreement made at December meeting. Code of Conduct It was agreed that this matter be deferred to the meeting of February 2018. Tender for Bench Refurbishment Tender documents have been sent to two interested parties. The Closing date for receipt is 22 January. <p>Pending:</p> <p>a. Path to Newbold It was established that this matter relates to 8b3 below;</p>																																								
8b	<p>Cllr Sherwood</p> <ol style="list-style-type: none"> Neighbourhood Plan Steering Group update: Cllr Sherwood thanked Cllrs for their input at the Working Group Meeting. The draft Plan is being amended in response. The next stage being Section 14 Public Consultation. Possible Future Projects: include a) public awareness campaign regarding ‘dark skies’; exploring potential for traffic calming through village; exploring damage caused by driving over verges on Middle, Back and Front Streets which could include consultation on widening roads. Footpath to Berryfields: Agreement has been reached between Warwickshire County Council and Cotswold Voluntary Wardens regarding completing the works recommended in his 2017 report. It was resolved that a letter of thanks be sent to Alan Hesse in respect of work done opposite Featherbed Lane. Action JS Middle Street Bollards – It was resolved that Cllr Hawkins will thank the householder for his cooperation and ask for his continued support. The matter will be reviewed again in July 2018. Action RH Pending Issues: <ol style="list-style-type: none"> Western Power Substation Upper Green Parking – Cllr Sherwood will contact WCC to ask for progress report. Action JS Additional Item not on Agenda. It was agreed that a suitable response from a young parishioner’s request for a Youth Club would be to make an announcement in 20:20/Six Parishes asking if anyone is interested in starting a group. Action JS 																																								

8c	<p>Cllr Davies</p> <p>1 Tidying of Dums Plantation: Scope of work has been completed and will now be removed from agenda. In response to a query it was confirmed that the felled wood/brush will be cleared shortly.</p> <p>2 Tender for Chestnut Bench Refurbishment and Ivy Clearing: It was agreed that the ivy will be cleared by Cllrs Hawkins and Davies (at an agreed cost of £30) to facilitate checking what refurbishment is needed.</p> <p style="text-align: right;">Action GD and RH</p>
	<p>Cllr Hawkins</p>
8e	<p>Cllr Osborne</p> <ol style="list-style-type: none"> 1. Playing Fields <ol style="list-style-type: none"> a. Progress on Agreement with Ilmington Tennis Club: ITC have agreed to the latest iteration of the agreement between it and the Parish Council and the Agreement will be an item for February Agenda. b. Safety Inspection - Pending 2. Insurance of Bowls Club Mower and Tennis Club Sandbrusher: Insurance cover relating to any liability arising from operation of the equipment by club members has been confirmed as being in place by the respective organisations. 3. Council Insurances from May 2018 -: It was resolved that a broker (Came and Company) will be approached in order to explore alternative insurance providers, using Cllrs Osborne's specification. Action GO and SF 4. Gritting in Village (WCC): The gritter was unable, initially, to go up Campden Hill. It was resolved that WCC be asked to remove 'road closed' sign at bottom of Campden Hill and to arrange for salt bins to be replenished. Action SF 5. Waste Collection/Recycling (SDC): Deferred to February meeting. 6. Mid-year audit (report circulated): Mr Buckley's report did not raise any substantive issues and was largely favourable giving a level of confidence that the end of year internal audit will be simpler than previous year. 7. Flooding – Vallenders Lane and Armscote Road -: It was resolved that Cllrs Davies and Osborne will draft letters to Warwickshire County Council/Severn Trent in respect of Vallenders Lane/Armscote Road respectively. Action GO and GD 8. Proposed Meeting Finance Working Group to review 2018 Council Budget: It was agreed that the meeting will be 4.00 on 19th January at Cllr Osborne's home.
8f	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Committee: Next meeting is scheduled for 17 January. 2. Footpath access by wheelchairs and pushchairs: The Clipper club were requested to address this in the spring.
9	<p>Correspondence (other than covered elsewhere in agenda)</p> <p>Request for Blue Plaque – Crab Mill connection with Dorothy Hodgkin. It was agreed that the Clerk will continue to research how this can be achieved.</p>
11	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <p>22 February 2018</p> <p>22 March 2018</p> <p>26 April 2018</p>